



Date: August 26, 2009

**CITY COUNCIL
COMMITTEE REPORT**

TO: MAYOR & COUNCIL

FR: Colleen Neil Recreation Services Manager (Megan Derouard, Recreation Programmer)

RE: Kenora Rotary New Year's Eve Event

BACKGROUND:

In July of 2009 the Kenora Rotary Club approached the City of Kenora in regards to the potential of hosting a Family New Year's Event. An initial meeting was held with the Rotary Club to discuss the opportunities (indoor and outdoor programming, use of buildings, facilities, costs, etc.).

On August 26th a Family New Year's Eve Event presentation was made to the executive of the Rotary Club. The presentation outlined the role and responsibilities of the Recreation Centre Staff as well as the responsibilities of the Kenora Rotary club. The event would run on New Year's Eve between the hours of 4:00 p.m. and 8:00 p.m. and would be focussed on providing families with activities suitable for all ages.

The Kenora Rotary Club has provided verification that the club has approved the expenditure to cover all of the costs associated with the following event budget.

BUDGET:

The Kenora Recreation Centre would require the following staff to be present:

Kenora Recreation Centre 4:00 pm – 8:00 pm

<i>Staff</i>	<i>Hourly Rate 2009</i>	<i>*Extended Rate</i>	<i>Benefits (26%)</i>	<i>Total</i>
Maintenance Operators (2)	\$42.68	\$ x 4 hrs = \$ 341.44	\$88.77	\$ 430.21
Instructor/Guards (5)	\$44.86	\$ x 2.75 hrs= \$ 616.83	\$ 160.38	\$ 777.21
Programmer (1)	\$44.86	\$ x 4 hrs = \$ 179.44	\$ 46.65	\$ 226.09
Slide Attendants (2)	\$17.80	\$ x 2 hrs = \$ 71.20	\$ -	\$ 71.20
Ice Rental	\$81.03 + GST (\$4.05)= 85.08 @ 3hrs			\$ 255.24
Pool Rental (101-180ppl)	\$49.77 + GST (2.49) = 52.26 @ 2 hrs			\$ 104.52

*Extended rate includes the staff compliment plus double time in addition to their regular rate of pay as per the collective agreement.

\$ 1864.47 would be the operating cost to have the facility open for the proposed mentioned hours on New Year's Eve 2009. This cost will be cover by the Rotary Club.

COMMUNICATION PLAN:

Recreation Services Manager, HR Manager and Cupe local 191, Recreation Department Staff, General Public

RECOMMENDATION:

**THAT approval be given for the Kenora Recreation Centre to remain open from 4:00 pm to 8:00 pm December 31st, 2009 for families and individuals to participate in recreation on the New Year's Eve Statutory Holiday; and further,
THAT all costs for this day will be cover by the Kenora Rotary Club.**